



SECTION 1: CUSTOMER INFORMATION

DO NOT SEND PAYMENT AT THIS TIME

If you are required to plant street trees to satisfy section 23-03 and 23-04 of the NYC zoning code, the Tree Fund may be available to you in lieu of planting required trees directly.

A. There are three circumstances under which applicants may pay into the Tree Fund to satisfy zoning requirements.

- 1. When the requirement is for trees to be planted off site.
2. When the requirement is for trees to be planted on site
3. When the job is Fast Track Eligible. A forester will confirm eligibility before a Tree fund invoice is issued.

Cost per tree: Bronx: \$3,500 Brooklyn: \$3,600 Manhattan: \$3,700 Queens: \$2,900 Staten Island: \$2,800

The Dept. of Parks & Recreation will plant these trees in the next planting season on site, if possible or off-site as necessary.

B. Refundable deposits: In the case of #2 above, the payee may indicate on this application that they will seek a refund if they are in fact able to plant the tree directly based on construction schedule changes or other logistical circumstances.

*Before planting the tree you must apply for a street tree planting permit, reflecting on the permit that you have paid the refundable deposit.

SECTION 2 - APPLICANT INFORMATION (ALL Fields are required unless noted.)

CONTACT PERSON TEL. NO. FAX

COMPANY

MAILING ADDRESS ZIP CODE EMAIL

BUILDING LOCATION: STREET ADDRESS

CROSS STREETS BOROUGH

DEPARTMENT OF BUILDINGS BIS NUMBER PROJECT NAME (If available)

APPLYING FOR FAST TRACK

TYPE OF PAYMENT

TREES

- On-site/ Out of season Refundable Deposit
Off-Site Refundable Deposit
Tree Planting Permit Application Number (if applicable)

Notes:

SECTION 3 - SIGNATURES (Required for all applicants and property owners)

I hereby certify that I have read and understood the conditions in Section 1 above. I agree to abide by the terms and conditions of this application and the Rules and Regulations of Parks.

Property Owner's Signature Date

For Parks & Recreation use only. This section is mandatory. All applications must be retained in Parks files.

DATE APPLICATION RECEIVED APPLICATION NO.

Please send application and ST-1 form to (Email required):

NYC Parks & Recreation, Attn: PERMITS, Central Forestry, Horticulture & NRG
Olmsted Center - Flushing Meadows Corona Park
Flushing NY, 11368

Treeplanting.Permits@parks.nyc.gov